

**COMMONWEALTH OF PUERTO RICO  
PUERTO RICO INSTITUTE OF STATISTICS  
(A COMPONENT UNIT OF THE COMMONWEALTH OF PUERTO RICO)**

**BASIC FINANCIAL STATEMENTS  
FOR THE FISCAL YEAR ENDED JUNE 30, 2017**



**TABLE OF CONTENTS**

	<b>PAGE</b>
Independent Auditors' Report	1-2
Management's Discussion and Analysis	3-10
Basic Financial Statements:	
Statement of Net Position	11
Statement of Activities	12
Balance Sheet - Governmental Funds	13
Reconciliation of the Balance Sheet of Governmental Funds to the Statement of Net Position	14
Statement of Revenues, Expenditures and Changes in Fund Balances – Governmental Funds	15
Reconciliation of the Statement of Revenues, Expenditures and Changes in Fund Balances of Governmental Funds to the Statement of Activities	16
Budgetary Comparison Schedule – General Fund	17
Notes to Basic Financial Statements	18-37
Independent Auditors' Report on Internal Control over Financial Reporting and on Compliance and Other Matters Based on an Audit of Financial Statements Performed in Accordance with <i>Government Auditing Standards</i>	38-39



*López-Vega, CPA, PSC*

Certified Public Accountants / Management Advisors

Member of:

- American Institute of Certified Public Accountants
- Puerto Rico Society of Certified Public Accountants

## INDEPENDENT AUDITORS' REPORT

**To the Board of Directors  
Puerto Rico Institute of Statistics  
(A Component Unit of the Commonwealth  
of Puerto Rico)**

### **Report on the Financial Statements**

We have audited the accompanying basic financial statements of the governmental activities and general fund of the **Puerto Rico Institute of Statistics (the Institute)**, a component unit of the Commonwealth of Puerto Rico, as of and for the year ended June 30, 2017, and the related notes to the financial statements, which collectively comprise the Institute's basic financial statements as listed in the table of contents.

### **Management's Responsibility for the Financial Statements**

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

### **Auditors' Responsibility**

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in Government Auditing Standards, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

## INDEPENDENT AUDITORS' REPORT (CONTINUED)

### Opinion

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, and the general fund of the Institute as of June 30, 2017, and the respective changes in financial position thereof for the year then ended in conformity with accounting principles generally accepted in the United States of America.

### Other Matters

#### *Required Supplementary Information*

Accounting principles generally accepted in the United States of America require that the Management's Discussion and Analysis and the Budgetary Comparison Schedule on pages 3 through 10 and 17, respectively, be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with the auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

#### *Other Reporting Required by Government Auditing Standards*

In accordance with Government Auditing Standards, we have also issued our report dated December 18, 2017, on our consideration of the Institute's internal control over financial reporting and our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with Government Auditing Standards in considering the Institute's internal control over financial reporting and compliance.



**LOPEZ VEGA, CPA, PSC**

San Juan, Puerto Rico

December 18, 2017

Stamp No. 2742144 of the  
Puerto Rico Society of Certified  
Public Accountants was affixed to  
the record copy of this report.



*López-Vega, CPA, PSC*

Certified Public Accountants / Management Advisors

The management of the Puerto Rico Institute of Statistics (the Institute), provides this Management Discussion and Analysis ("MD&A) for the readers of the Institute's basic financial statements. This MD&A provides a narrative overview and analysis of the financial activities of the Institute for the fiscal year ended June 30, 2017, and is intended to serve as an introduction to the basic financial statements, which have the following components: (1) government-wide financial statements; (2) fund financial statements; and (3) notes to the financial statements. The MD&A is designed to: (a) assist the reader in focusing on significant financial matters; (b) provide an overview of the Institute's financial activities; (c) identify any material changes from the original budget; and (d) highlight individual fund matters. We encourage readers to review this information together with the Institute's basic financial statements that follows.

## **A. FINANCIAL HIGHLIGHTS**

### **Government-Wide Highlights**

- The Institute reported total assets amounting \$3,988,488 at June 30, 2017. The major category of assets consisted of cash balance available amounting to \$3,868,537, which represents 97% of the total assets at that date.
- Total liabilities at June 30, 2017 amounted to \$399,211. The major categories of liabilities consisted of accounts payable (\$163,294) and accrued compensated absences (\$212,731).
- The Institute's net position increased by \$1,247,452 as a result of the current fiscal year's operations.
- The Institute's capital assets, net of accumulated depreciation, amounted to \$74,564, which represents an increase of \$32,415 when compared to the prior fiscal year balance of \$42,149.

### **General Fund Highlights**

- Total General Fund revenues for the fiscal year 2017 amounted to \$3,240,847, representing an increase of \$564,387 or 21.09% compared to the 2016 fiscal year's total revenues of \$2,676,460.
- Total expenditures for the fiscal year 2017 amounted to \$1,974,337, representing an increase of \$311,935 or 18.76% compared to the expenditures of the prior fiscal year.
- The General Fund's balance for the fiscal year 2017 amounted to \$3,729,401 and increased by \$1,266,510, or 51.42%, when compared to the fiscal year 2016.

### **General Fund Budgetary Highlights**

The Institute's budget is approved by its Board of Directors. The only budgeted fund is the General Fund, whose budget was established and amended during the year to recognize the planned expenditures and the additional information that became known during the fiscal year. The Board of Directors approved a final revised budget of \$3,371,672 for the year. The use of the unassigned fund balance at the beginning of the year is a budgetary resource; however, it is not considered a current-year revenue for financial reporting purposes.

## **B. OVERVIEW OF THE FINANCIAL STATEMENTS**

This MD&A is intended to serve as an introduction to the Institute's basic financial statements. The Institute's basic financial statements comprise three components: (1) government-wide financial statements; (2) fund financial statements; and (3) notes to the financial statements. This report also contains additional required supplementary information in addition to the basic financial statements themselves. These components are described below. The basic financial statements include two kinds of financial statements that present different financial views of the Institute, the government-wide financial statements and the fund financial statements. These statements also include the notes to the basic financial statements that explain some of the information in the financial statements and provide more detail.

### **Government-wide Financial Statements**

The government-wide financial statements provide a broad view of the Institute's operations in a manner similar to a private-sector business. The statement provides both short and long-term information about the Institute's financial position, which assists in assessing the Institute's economic condition at the end of the fiscal year.

These financial statements are prepared using the economic resources measurement focus and the accrual basis of accounting. This basically means they follow methods that are similar to those used by most businesses. They take into account all revenue and expenses connected with the fiscal year even if the cash involved has not been received or paid. The government-wide financial statements include two statements:

- **Statement of Net Position** – This presents all of the government's assets and liabilities with the difference between the two reported as net position. Over time, increases or decreases in the Institute's net position may serve as a useful indicator of whether the financial position of the Institute is improving or deteriorating.
- **Statement of Activities** – This presents information showing how the government's net position changes during the most recent fiscal year. All changes in net position are reported as soon as the underlying event giving rise to the change occurs, regardless of the timing of related cash flows. Thus, revenue and expenses are reported in this statement for some items that will not result in cash flows until future fiscal periods (such as earned but unused vacation leave). This statement also presents a comparison between direct expenses and program revenue for each function of the Institute.

### **Fund Financial Statements**

A fund is a grouping of related accounts that is used to maintain control over resources that have been segregated for specific activities or objectives. The Institute, like other state and local governments, uses fund accounting to ensure and demonstrate compliance with finance-related governmental requirements. The fund financial statements focus on individual parts of the Institute's administration, reporting the Institute's operations in more detail than the government-wide financial statements. All of the funds of the Institute are classified as governmental funds.

## **B. OVERVIEW OF THE FINANCIAL STATEMENTS (CONTINUED)**

### **Fund Financial Statements (Continued)**

The services provided by the Institute are financed through governmental funds. Governmental funds are used to account for essentially the same functions reported as governmental activities in the government-wide financial statements. However, unlike the government-wide financial statements, the governmental fund financial statements focus on near-term inflows and outflows of expendable resources.

They also focus on the balances of expendable resources available at the end of the fiscal year. Such information may be useful in evaluating the government's near term financial requirements. This approach is known as using the current financial resources measurement focus and the modified-accrual basis of accounting.

These statements provide a detailed short term view of the Institute's finances that assist in determining whether there will be adequate financial resources available to meet the current needs of the institute. Because the focus of governmental funds is narrower than that of the government-wide financial statements, it is useful to compare the information presented for governmental funds with similar information presented for governmental activities in the government-wide financial statements.

By doing so, readers may better understand the long-term impact of the government's near term financing decisions. Both the governmental funds' balance sheet and the governmental funds' statement of revenues, expenditures, and changes in fund balance provide a reconciliation to facilitate this comparison between governmental funds and the governmental activities. This reconciliation is presented on the page immediately following the government-wide financial statements.

The Institute has only two (2) major governmental funds which are the general fund and the special revenue fund. These major funds are presented in the governmental funds' balance sheet and in the governmental funds' statement of revenues, expenditures and changes in fund balance. There are no remaining non-major governmental funds that shall be grouped and presented in the governmental fund financial statements.

The Institute adopts an annual appropriated budget for its General Fund. A budgetary comparison schedule has been provided for the General Fund to demonstrate compliance with this budget. This schedule only presents the revenues and expenditures, on budgetary basis, of the general fund for which there is a legally adopted budget, as required by GAAP. See Note 2 for the reconciliation of the budgetary comparison schedule with the statement of revenues, expenditures, and changes in fund balance for the general fund.

### **Notes to Basic Financial Statements**

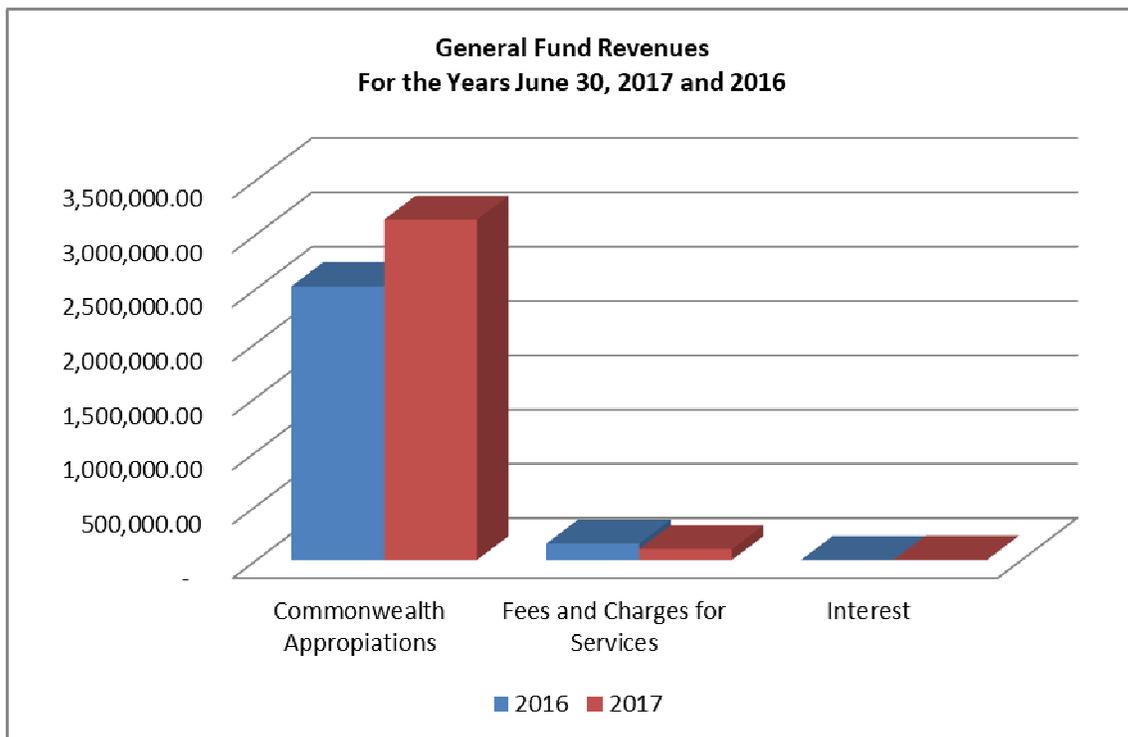
The notes provide additional information that is essential to fully understand the data provided in the government-wide and the fund financial statements. The notes to the basic financial statements can be found immediately following the Budgetary Comparison Schedule – General Fund.

### C. MAJOR FINANCIAL ELEMENTS

#### Revenues

The General Fund is the primary operating fund of the Institute. General Fund's revenues are broadly based on appropriations from the Commonwealth of Puerto Rico's general fund in the amount of \$3,135,333, which represents 97% of total revenues for the fiscal year 2017. Other revenues, including fees and charges for services and interest revenues, amounted to \$105,514.

The following chart presents a revenues comparison of the Institute's activities for the years ended June 30, 2017 and 2016:



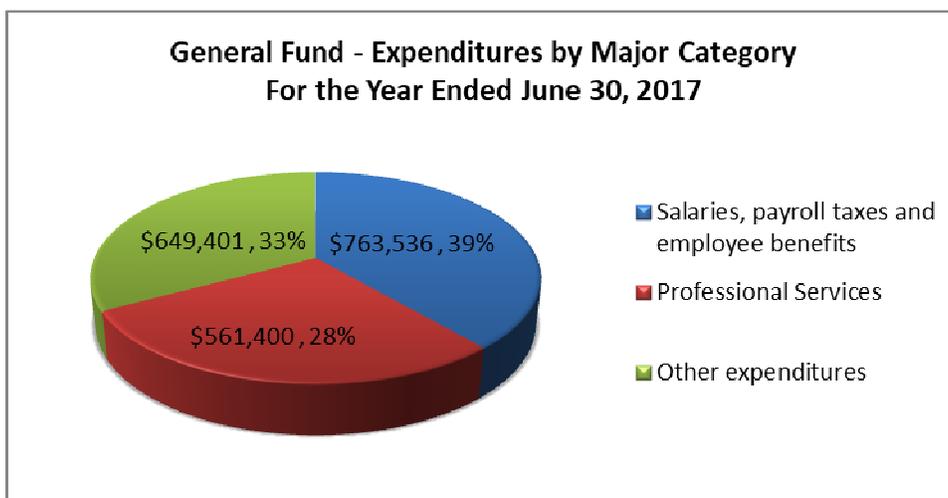
#### Expenditures

General Fund's expenditures consist principally of salaries and employee benefits, professional services, rent, utilities, materials and supplies and capital outlays. Total operating expenditures amounted \$1,974,337. The most significant expenditures were salaries, payroll taxes and employee benefits (\$763,536), and professional services (\$561,400), which represents 38.67% and 28.43% of total expenditures, respectively.

**C. MAJOR FINANCIAL ELEMENTS (CONTINUED)**

**Expenditures (continued)**

The following chart presents expenditures of the Institute's General Fund by major category for the year ended June 30, 2017:



**D. GOVERNMENT-WIDE FINANCIAL ANALYSIS**

**Net Position**

The net position may serve over time as a useful indicator of a government's financial position. Total assets and total liabilities of the Institute at June 30, 2017 amounted to \$3,988,488 and \$399,211, respectively, for a net position of \$3,589,277. Net position increased by \$1,247,452 during the fiscal year 2017, when compared to the net position balance of \$2,341,825 at the end of fiscal year 2016.

A portion of the Institute's net position reflects its investment in capital assets such as office equipment and furniture and leasehold improvements. The Institute uses these capital assets to provide its statistical services; consequentially, these assets are not available for future spending.

Total assets increased by \$1,349,908 during the fiscal year 2017 when compared to the prior fiscal year. This increase was mainly due to an increase of \$1,293,591 in cash. The increase in cash was mainly due to the excess of revenues over expenditures of \$1,247,452 resulting from the 2017 fiscal year's operations.

Total liabilities increased by \$102,456 during the current fiscal year when compared to the prior fiscal year.

**D. GOVERNMENT-WIDE FINANCIAL ANALYSIS (CONTINUED)**

A condensed summary of the statements of net position of the Institute as of June 30, 2017 and 2016 follows:

**Condensed Statements of Net Position  
 As of June 30, 2017 and 2016**

	<u>2017</u>	<u>2016</u>
<b>Assets</b>		
Current assets	\$ 3,889,149	\$ 2,582,931
Prepaid assets	24,775	13,500
Capital assets, net of accumulated depreciation	<u>74,564</u>	<u>42,149</u>
Total assets	\$ 3,988,488 =====	\$ 2,638,580 =====
<b>Liabilities</b>		
Current liabilities	\$ 207,479	\$ 148,396
Long-term liabilities	<u>191,732</u>	<u>148,359</u>
	<u>399,211</u>	<u>296,755</u>
<b>Net position</b>		
Net investment in capital assets	72,607	38,547
Unrestricted	<u>3,516,670</u>	<u>2,303,278</u>
	<u>3,589,277</u>	<u>2,341,825</u>
Total liabilities and net position	\$ 3,988,488 =====	\$ 2,638,580 =====

**Changes in Net Position**

The Institute's net position increased by \$1,247,452 or 53.26% from last year's total net position. Approximately, 97% of the Institute's total revenue came from legislative appropriations and grants. During the fiscal year 2017, total revenues derived from legislative appropriations and grants increased by \$700,986 or 30.98% when compared with the fiscal year 2016. Also, during the fiscal year 2017, total expenses increased by \$534,220 or 32.86% when compared with fiscal year 2016.

**Condensed Statements of Activities  
 For the years ended June 30, 2017 and 2016**

	<u>2017</u>	<u>2016</u>
Program revenues and grants	\$ 3,301,986	\$ 2,521,000
Fees and charges for services	100,300	152,048
Interest	<u>5,214</u>	<u>3,412</u>
Total revenues	3,407,500	2,676,460
<b>Expenses</b>		
Statistical services	<u>2,160,048</u>	<u>1,625,828</u>
Change in net position	\$ 1,247,452 =====	\$ 1,050,632 =====

## **E. GENERAL FUND FINANCIAL ANALYSIS**

The focus of the Institute's governmental funds is to provide information on near-term inflows, outflows, and balances of expendable resources. Such information is useful in assessing the Institute's financing requirements. In particular, unassigned fund balance may serve as a useful measure of a government's net resources available for spending at the end of the fiscal year. As of the end of fiscal year 2017, the Institute's governmental funds reported and ending fund balance of \$3,729,401. The revenues exceeded the expenditures by \$1,266,510; accordingly, the fund balance of the Institute's general fund increased by 51.42% when compared to the total general fund's balance reported in the fiscal year 2016 (\$2,462,891).

Total revenues of the general fund for the fiscal year 2017 amounted to \$3,240,847, which represents an increase of \$564,387 or 21.09% when compared with the total revenues for the fiscal year 2016 (\$2,676,460).

Total expenditures, for the fiscal year 2017 amounted to \$1,974,337 and represented an increase of \$311,935 or 18.76% when compared to the total expenditures for the fiscal year 2016 (\$1,662,402).

Total revenues exceeded total expenditures by \$1,266,510, which resulted in an increase in fund balance from \$2,462,891 at June 30, 2016 to \$3,729,401 at June 30, 2017.

### **CAPITAL ASSETS**

The Institute's investment in capital assets for its governmental activities as of June 30, 2017 amounted to \$271,433, less accumulated depreciation and amortization of \$196,869, leaving a net value of \$74,564. The investment in capital assets includes office equipment and leasehold improvements.

### **Depreciation Expense**

This expense is determined and recorded using a straight-line method over the estimated useful lives of the related assets. In accordance with generally accepted accounting principles (GAAP), depreciation expense is calculated based on the original cost of the asset less an estimated salvage value, when applicable. For the fiscal year ended June 30, 2017, depreciation expense recorded on books amounted to \$17,835, and is included in the statement of activities.

### **ECONOMIC FACTORS**

The Commonwealth of Puerto Rico (the Commonwealth) and its instrumentalities are currently facing a severe fiscal and liquidity crisis. This is the culmination of many years of significant governmental deficits, a prolonged economic recession (which commenced in 2006), high unemployment, population decline, and high levels of debt and pension obligations. Also, credit rating agencies have been downgrading their ratings on the Commonwealth debt obligations based on, among other problems, years of deficit financing, pension underfunding, budgetary imbalance, and as mentioned before, years of prolonged recession.

## ECONOMIC FACTORS (CONTINUED)

As more fully explained in Note 10 to the financial statements, the Governments of the United States of America and the Commonwealth of Puerto Rico have approved and implemented certain laws to overcome this crisis. Following are some of the measurements implemented to this end:

- **Puerto Rico Emergency Moratorium and Financial Rehabilitation Act** - On April 6, 2016, the Legislature approved Act No. 21, known as the Puerto Rico Emergency Moratorium and Financial Rehabilitation Act (the Act). This Act empowers the Governor with narrowly tailored authority within the boundaries of the Commonwealth's laws and Constitution, to enable the Commonwealth and its instrumentalities to continue providing essential services to Puerto Rico's residents while addressing the critical need for structural and fiscal reform and debt. Also, Act No. 21 created a new fiscal agency and financial advisory authority to assume the Governmental Development Bank's (GDB) role as fiscal agent, financial advisor and reporting agent for the Commonwealth, its instrumentalities, and municipalities.
- **Puerto Rico Oversight, Management, and Economic Stability Act (PROMESA)** - On June 30, 2016, the U.S. President signed the Puerto Rico Oversight, Management, and Economic Stability Act (PROMESA), which grants the Commonwealth and its component units access to an orderly mechanism to restructure their debts in exchange for significant federal oversight over the Commonwealth's finances.

- **Law No. 122 – Law of the New Government of Puerto Rico**

Law No. 122 of December 18, 2017, was enacted to create the "New Puerto Rico Government Law", in order to empower the Governor of Puerto Rico to maximize the resources and personnel of the Executive Branch through the transfer, consolidation, reorganization, outsourcing and creation of new and more efficient structures governments and agencies through an agile process with Reorganization Plans which will be reviewed by the Legislative Assembly for approval or rejection; authorize the Governor to reorganize, outsource and consolidate, agencies, programs and services of the Executive Branch through Reorganization Plans which will be reviewed and approved by the Legislative Assembly according to the procedure described in this Law; arrange the powers and faculties of the heads of the agencies; repeal Law 182-2009, known as the "Law of Reorganization and Modernization of the Executive Branch 2009"; repeal Law 5-1993; and for other related purposes.

- **Law No. 8 – Administration and Transformation of the Human Resources “Single Employer Law”**

On February 4, 2017, the Government enacted Law No. 8 for the Administration and Transformation of the Human Resources of the Government of Puerto Rico. Effective on that date, this Law established and recognizes that the government is a Single Employer. As described on Note 2, under the provisions certain employee benefits were reduced.

## Requests for Information

This financial report is designed to provide a general overview of the Institute's finances for all those with an interest in the Institute's finances. If you have questions about this report, please contact the Puerto Rico Institute of Statistics, Calle Quisqueya #57, San Juan, Puerto Rico 00917.

	<b>Governmental Activities</b>
<b>Assets</b>	
Current Assets	
Cash	\$ 3,866,723
Cash with fiscal agent	1,814
Account receivable	20,612
Prepaid expenses and other	<u>24,775</u>
Total current assets	3,913,924
Capital assets, net	<u>74,564</u>
Total assets	<u>\$ 3,988,488</u>
<b>Liabilities</b>	
Current liabilities:	
Accrued compensated absences, current portion	\$ 21,273
Capital leases, current portion	1,683
Accounts payable	163,294
Accrued liabilities	<u>21,229</u>
Total current liabilities	<u>207,479</u>
Non-current liabilities	
Accrued compensated absences, non-current portion	191,458
Capital lease, non-current portion	<u>274</u>
Total non-current liabilities	<u>191,732</u>
Total liabilities	<u>399,211</u>
<b>Net position</b>	
Net investment in capital assets	72,607
Unrestricted	<u>3,516,670</u>
Total net position	<u>\$ 3,589,277</u>

See accompanying notes to basic financial statements.

Functions / Programs	Expenses	Program Revenues		Net (Expenses) Revenues and Changes in Net Position
		Fees and Charges for services	Operating Grants and Contributions	Governmental Activities
Governmental Activities:				
Statistical services	<u>\$ 2,160,048</u>	<u>\$ 100,300</u>	<u>\$ 3,301,986</u>	\$ 1,242,238
General Revenues				
Interest				<u>5,214</u>
Change in net position				1,247,452
Net position, at beginning of year				<u>2,341,825</u>
Net position, at end of year				<u>\$ 3,589,277</u>

See accompanying notes to basic financial statements.

	<u>General Fund</u>	<u>Special Revenue Fund</u>	<u>Total</u>
<b>ASSETS</b>			
Cash	\$ 3,864,960	\$ 1,763	\$ 3,866,723
Cash with fiscal agent	1,814	-	1,814
Account receivable	-	20,612	20,612
Due from other fund	12,376	-	12,376
Prepaid expenses and other	<u>24,775</u>	<u>-</u>	<u>24,775</u>
 Total assets	 <u>\$ 3,903,925</u>	 <u>\$ 22,375</u>	 <u>\$ 3,926,300</u>
 <b>LIABILITIES AND FUND BALANCE</b>			
Liabilities			
Accounts payable	\$ 158,131	\$ 5,163	\$ 163,294
Accrued liabilities	16,393	4,836	21,229
Due to other fund	<u>-</u>	<u>12,376</u>	<u>12,376</u>
 Total liabilities	 <u>174,524</u>	 <u>22,375</u>	 <u>196,899</u>
 Fund balance			
Unassigned	<u>3,729,401</u>	<u>-</u>	<u>3,729,401</u>
 Total fund balance	 <u>3,729,401</u>	 <u>-</u>	 <u>3,729,401</u>
 Total liabilities and fund balance	 <u>\$ 3,903,925</u>	 <u>\$ 22,375</u>	 <u>\$ 3,926,300</u>

See accompanying notes to basic financial statements.

Total fund balance per Fund Financial Statements	\$ 3,729,401
Amounts reported to governmental activities in the Statement of Net Position are different because:	
Capital assets used in governmental activities are not current financial resources and, therefore, are not reported in the fund financial statements.	74,564
Liabilities of accrued compensated absences and capital leases that are not to be paid with current financial resources and, therefore, are not reported in fund financial statements.	<u>(214,688)</u>
Net Position of Governmental Activities	<u>\$ 3,589,277</u>

See accompanying notes to basic financial statements

	<u>General Fund</u>	<u>Special Revenue Fund</u>	<u>Total</u>
<b>REVENUES</b>			
Commonwealth appropriations	\$ 3,135,333	\$ -	\$ 3,135,333
Federal grant	-	166,653	166,653
Service fees	100,300	-	100,300
Interest	5,214	-	5,214
	<hr/>	<hr/>	<hr/>
Total revenues	3,240,847	166,653	3,407,500
<b>EXPENDITURES</b>			
Salaries	614,027	87,529	701,556
Professional services	561,400	40,530	601,930
Insurance	1,164	-	1,164
Advertising	2,722	-	2,722
Payroll taxes	57,825	8,795	66,620
Employee benefits	91,684	6,158	97,842
Office supplies	3,634	15,671	19,305
Travel	3,478	7,770	11,248
Utilities	33,008	-	33,008
Rent	70,590	-	70,590
Repairs and maintenance	9,089	-	9,089
Capital outlays	55,695	-	55,695
Licenses	255,878	-	255,878
Other	214,143	200	214,343
	<hr/>	<hr/>	<hr/>
Total expenditures	1,974,337	166,653	2,140,990
Excess of revenues over expenditures	1,266,510	-	1,266,510
Fund balance, at beginning of year	2,462,891	-	2,462,891
	<hr/>	<hr/>	<hr/>
Fund balance, at end of year	\$ 3,729,401	\$ -	\$ 3,729,401
	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>

See accompanying notes to basic financial statements.

Excess of revenues over expenditures- total governmental funds \$ 1,266,510

Amounts reported for governmental activities in the Statement of Activities are different because:

Governmental funds report capital outlays as expenditures. In the statement of activities, the cost of these assets is allocated over their estimated useful lives as depreciation expense. This is the amount by which capital outlays exceeded depreciation expense for the period. 32,415

The issuance of long-term debt (e.g. capital leases) provides current financial resources to governmental funds, while the repayment of the long-term debt consumes the current financial resources of governmental funds. Neither transaction, however, has any effect on net position. This amount is the net effect of these differences in the treatment of long-term debt and related items. 1,565

Some expenses reported in the statement of activities do not require the use of financial resources and therefore, are not reported as expenditures in the governmental funds. This includes the increase in the accrued compensated absences debt. (53,038)

Change in net position of governmental activities \$ 1,247,452

See accompanying notes to basic financial statements

	<u>Budget Amounts</u>		<u>Actual Amounts (Budgetary Basis)</u>	<u>Variance Positive (Negative)</u>
	<u>Original</u>	<u>Final</u>		
<b>Revenues</b>				
Commonwealth appropriations	\$ 3,527,889	\$ 3,371,672	\$ 3,135,333	\$ (236,339)
Fees and charges for services	-	-	100,300	100,300
Interest	-	-	5,214	5,214
Total revenues	<u>3,527,889</u>	<u>3,371,672</u>	<u>3,240,847</u>	<u>(130,825)</u>
<b>Expenditures</b>				
Payroll and related liabilities	1,145,322	1,162,322	614,027	548,295
Facilities and public services	71,140	73,101	70,590	2,511
Purchased services	268,623	260,062	164,462	95,600
Donations and other distributions	115,000	115,000	-	115,000
Transportation	22,000	18,837	11,248	7,589
Professional services	1,327,736	1,266,973	561,400	705,573
Advertising	5,000	5,000	2,722	2,278
Office supplies	27,825	15,810	19,305	(3,495)
Capital outlays	470,116	383,440	311,573	71,867
Other	75,127	71,127	219,010	(147,883)
Total expenditures	<u>3,527,889</u>	<u>3,371,672</u>	<u>1,974,337</u>	<u>1,397,335</u>
Excess of revenues over expenditures	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 1,266,510</u>	<u>\$ 1,266,510</u>

## Note 1 – Governmental environment

### Organization

The Puerto Rico Institute of Statistics (the “Institute”) was created on August 28, 2003 under the provisions of the “Fundación para la Reforma de los Sistemas de Recopilación Datos y Estadísticas” (“Ley del Instituto de Estadísticas de Puerto Rico”), and its first year of operations was the fiscal year 2007-2008. The Institute’s Board consists of seven members, appointed by Puerto Rico’s Governor with the consent of the Senate. The Institute’s reporting entity does not contain any component units as defined in Governmental Accounting Standard Board No. 14.

The financial statements of the Institute have been prepared in accordance with accounting principles generally accepted in the United States, as applied to governmental units. The Governmental Accounting Standards Board (GASB) is the standard-setting body for governmental accounting and financial reporting. The GASB periodically updates its existing Governmental Accounting and Financial Reporting Standards, which along with subsequent GASB pronouncements (Statements and Interpretations), constitutes GAAP for governmental units. The Institute has prepared the required supplementary information titled Management’s Discussion and Analysis, which precedes the basic financial statements.

### Financial reporting entity

The financial reporting entity included in this report consists of the financial statements of the Puerto Rico Institute of Statistics (primary government) and organizations for which the primary government is financially accountable. In addition, the primary government may determine, through exercise of management’s professional judgment, that the inclusion of an organization that does not meet the financial accountability criteria is necessary in order to prevent the reporting entity’s financial statements from being misleading. Other entities should be evaluated as potential component units if they are closely related to, or financially integrated with, the primary government. It is a matter of professional judgment to determine whether the nature and the significance of a potential component unit’s relationship with the primary government warrant inclusion in the reporting entity. An entity should be considered a component unit if meets any of the following three conditions:

1. The primary government appoints a voting majority of the entity’s governing body, and either:
  - A financial benefit/burden exist between the primary government and the entity or
  - The primary government can impose its will on the entity.
2. The entity is fiscally dependent on the primary government and there is a financial benefit/burden between the primary government and the entity.
3. It would be necessary to include the entity as a component unit since the primary government’s financial statements would be misleading without it.

Based on the above criteria, there are no potential component units which should be included as a part of the financial statements.

## Note 2 – Summary of significant accounting policies

### a. GASB No. 34

The accompanying basic financial statements of the Institute have been prepared in conformity with accounting principles generally accepted (GAAP) in the United States of America as prescribed by the Governmental Accounting Standard Board (GASB). In June 1999, the GASB issued Statement No. 34, *Basic Financial Statements—and Management's Discussion and Analysis—for State and Local Governments* (GASB No. 34). This statement establishes financial reporting requirements for state and local governments. The Institute has adopted the provisions of GASB No. 34 as well as others statements referred to below.

### b. Basic of presentation – fund accounting

The accounts of the Institute are organized on the basis of governmental funds. Each fund is accounted for by a separate set of self-balancing accounts that comprises its assets, liabilities, fund balance, revenues and expenditures. Fund financial statements report detailed information about the Institute's current financial resources. The focus of governmental fund financial statements is on major funds rather than reporting funds by type. Each major fund is presented in a separate column.

### c. Governmental funds

The Institute reports the following major governmental fund:

**General Fund** – This is the Institute's primary operating fund. It accounts for all financial operations, except for those required to be accounted for in another fund, if any.

**Special revenue fund** – This fund accounts for the proceeds of specific revenue sources, such as federal and state grants, that are legally restricted to expenditures for specific purposes. This legal restriction may be imposed either by governments that provides funds, or by outside parties. This fund accounts for substantially all federal monies received by the Institute.

### d. Measurement focus and basis of accounting

Measurement focus refers to what is being measured in the financial statements, while basis of accounting refers to the timing in which transactions are recognized in the operating statements. The governmental funds use a current financial resources measurement focus and are accounted for using the modified-accrual basis of accounting.

Under the modified-accrual basis of accounting, revenues are recorded when susceptible to accrual, i.e. when they become both measurable and available. Measurable means that the amount of the transaction can be determined or reasonably estimated. Revenues are considered to be available when they are collectible within the current period or soon enough thereafter to pay liabilities of the current period. Expenditures are recorded when the related fund liability is incurred, i.e., that the liability will be liquidated with expendable available financial resources.

## Note 2 – Summary of significant accounting policies (Continued)

### e. Government-wide financial statements

The Government-wide financial statements include the statement of net position and the statement of activities and display information of all the activities of the Institute as a whole. The Institute's activities are considered governmental type. The government-wide financial statements are prepared using the economic resources measurement focus and the accrual basis of accounting. This approach differs from the manner in which governmental fund financial statements are prepared. Therefore, governmental fund financial statements include reconciliation with brief explanations to better identify the relationship between the government-wide financial statements and the statements for governmental funds.

### f. Net position

Net position is the difference between assets and deferred outflows of resources and liabilities and deferred inflows of resources in government-wide financial statements. Net position might be reported in three (3) categories:

- 1) **Net investment in capital assets** – it consists of capital assets, net of accumulated depreciation, reduced by the outstanding balance of long-term debt that is attributable to the acquisition, construction or improvement of those assets.
- 2) **Restricted net position** – results when constraints placed on net position use are externally imposed by grantors, contributors, or laws or regulations of other governments or imposed by law through constitutional provisions or enabling legislation.
- 3) **Unrestricted net position** - this consists of net position that does not meet the definition of the two preceding categories. Unrestricted net position often has constraints on resources that are imposed by management, but can be removed or modified.

### g. Net position flow assumption

Sometimes, the Institute will fund outlays for a particular purpose from both restricted and unrestricted resources. In order to calculate the amounts the amounts to report as restricted – net position and unrestricted – net position in the government-wide financial statements, a flow assumption must be made about the order in which the resources are considered to be applied. It is the Institute's policy to consider restricted – net position to have been depleted before unrestricted – net position applied.

### h. Budget

The Budgetary Comparison Schedule – General Fund only presents the information for the general fund for which there is a legally adopted budget, as required by GAAP. It presents comparisons of the legally adopted budget with actual data on a budget basis.

**Note 2 – Summary of significant accounting policies (Continued)**

**h. Budget (Continued)**

The Institute’s budget is prepared for the General Fund following state requirements. Budget amendments are approved by the Board of Directors. The budget is prepared on a budgetary (statutory) basis of accounting which is different from GAAP. Revenues include amounts classified by GAAP as other financing sources and is generally recognized when cash is received. Expenditures include encumbrances and amounts classified by GAAP as other financing uses and are generally recorded when the related expenditure is incurred or encumbered. Unencumbered appropriations lapse at year end.

On a GAAP basis, encumbrances outstanding at year end are reported in the governmental funds as a designation of fund balance since they do not constitute expenditures or liabilities while on a budgetary basis, encumbrances are recorded as expenditures of the current year. On the other hand, under the statutory basis of accounting, the Institute uses encumbrance accounting to record the full amount of purchase orders, contracts, and other commitments of appropriated resources as deductions from the appropriation prior to actual expenditure. In the governmental funds, encumbrance accounting is a significant aspect of budgetary control.

The presentation of the budgetary data excludes long-term obligations such as compensated absences and depreciation charges for capital assets. Historically, those obligations have been budgeted on a pay-as-you-go basis. Because accounting principles applied for purposes of developing data on a budget basis differ significantly from those used to present financial statements in conformity with GAAP, a reconciliation of entity, timing, and basis differences in the calculation of the excess (deficiency) of revenue and other financing sources over expenditures and other financing uses for the year ended June 30, 2017 is presented below for the general fund:

**Sources / inflows of resources:**

Actual amounts (budgetary basis) “available for appropriations” from the budgetary comparison schedule	\$ 3,240,847
Revenues for which no budget was approved during the current year	_____ -
Total revenues as reported on the statement of revenues, expenditures and changes in fund balance – governmental fund	<u><u>\$ 3,240,847</u></u>

**Note 2 – Summary of significant accounting policies (Continued)**

**h. Budget (Continued)**

**Uses / outflows of resources:**

Actual amounts (budgetary basis) “total charges to appropriations” from the budgetary comparison schedule	\$ 1,974,337
Expenditures for which no budget was approved during the current year and encumbrances at end of year	<u>-</u>
Total expenditures as reported on the statement of revenues, expenditures and changes in fund balance – governmental funds	<u><b>\$ 1,974,337</b></u>

The Institute’s budget is adopted in accordance with a statutory basis of accounting, which is not in accordance with generally accepted accounting principles (GAAP). The main difference between the budgetary basis and the GAAP basis used to present the fund financial statements is that under GAAP basis, encumbrances (i.e. Purchase orders) that do not constitute expenditures or liabilities are reported as designation of fund balances because the commitment will be honored during the next fiscal year. There were no outstanding encumbrances at June 30, 2017.

**i. Deferred outflows/inflows of resources**

In addition to assets, the Statement of Net Position will sometimes report a separate section for deferred outflows of resources. This separate financial statement element, deferred outflows of resources, represents a consumption of net position that applies to a future period(s) and so will not be recognized as an outflow of resources (expense/ expenditure) until then. In addition to liabilities, the Statement of Net Position will sometimes report a separate section for deferred inflows of resources. This separate financial statement element, deferred inflows of resources, represents an acquisition of net position that applies to a future period(s) and so will not be recognized as an inflow of resources (revenue) until that time. The government has two items that qualify for reporting in this category:

- 1. Government-mandated or voluntary non-exchange transactions received before the time requirements have been met** – Federal and state grants received before the beginning of the fiscal year to which they pertain are recognized as deferred inflows of resources on both the balance sheet of the governmental funds and in the government-wide statement of net position (deficit). The amounts deferred would be recognized as an inflow of resources (revenue) in the period in which the time requirements are fulfilled.

**Note 2 – Summary of significant accounting policies (Continued)**

**i. Deferred outflows/inflows of resources (Continued)**

2. **Unavailable revenue reported under the modified-basis of accounting** – Amounts collected or to be collected after the availability period are recognized as unavailable revenue in the governmental funds balance sheet. The amounts are deferred and recognized as an inflow of resources (revenue) in the period that the amounts become available. Since this deferred inflow of resources is the result of the modified-accrual basis of accounting, it is only reported in the governmental fund financial statements.

**j. Non-exchange transactions**

GASB Statement No. 33, “*Accounting and Financial Reporting for Non-exchange Transactions*” established accounting and financial reporting standards for non-exchange transactions involving financial or capital resources (for example, most taxes, grants and private donations). In non-exchange transactions, a government gives (or receives) value without directly receiving (or giving) equal value in return. This is different from an exchange transaction, in which each party receives and gives up essentially equal values. Under the provisions of this statement, the provider and the recipient should recognize the non-exchange transaction as an expense and revenue, respectively, when all eligibility requirements are satisfied.

**k. Capital assets**

Property and equipment purchased or acquired is carried at historical cost or estimated historical cost. The Institute’s capitalization policy is to capitalize individual amounts exceeding \$500. Other costs incurred for repair and maintenance is expensed as incurred. Capital assets acquired with governmental funds are recorded as expenditures in the governmental funds’ financial statements. Depreciation expense is recorded in the government-wide financial statements. Depreciation on all assets is calculated on the straight-line basis over the asset’s estimated useful life. There is no depreciation recorded for land and construction in progress. The estimated useful life of capital assets is as follows:

Office equipment and furniture	5 years
Leasehold improvements	5 years

**l. Compensated absences**

The Institute’s employees accumulate vacations and sick leave. Compensated absences are recorded as a liability if (1) are earned on the basis of services already performed by employees, (2) it is probable that will be paid (in the form of paid time off, cash payments at termination or retirement, or some other means) and (3) are not contingent on a specific event (such as illness). The Institute’s employees accumulate unpaid vacation and sick leave and associated employee-related costs when earned (or estimated to be earned) by the employee. Institute’s employees are granted thirty (30) days of vacations and eighteen (18) days of sick leave annually. Vacations may be accumulated up to a maximum of sixty (60) days and sick up to a maximum of ninety (90) days. In the event of employee resignation, the employee is paid for accumulated vacations up to the maximum allowed.

**Note 2 – Summary of significant accounting policies (Continued)**

**I. Compensated absences (Continued)**

On February 4, 2017, the Government enacted Law No. 8 for the Administration and Transformation of the Human Resources of the Government of Puerto Rico. Effective on that date, this Law established and recognizes that the government is a Single Employer. Under the provisions of this law annual vacation days were reduced from thirty (30) to fifteen (15) days. The vacation days may be accumulated to a maximum of sixty (60) days.

Also, the employees hire before the effectiveness of this law, will be granted annually with eighteen (18) days of sick leave. In addition, the employees hire after the effectiveness of this law, will be granted annually with twelve (12) days of sick leave. In both cases, the sick leave days may be accumulated to a maximum of ninety (90) days.

The accrual of compensated absences includes estimated payments that are related to payroll. The entire compensated absence liability is reported on the government-wide financial statements. For governmental funds' financial statements, only the matured amount that is normally expected to be paid using expendable available financial resources is reported as liability. The non-current portion of the liability is not reported. Separation from the employment prior to the use of all or part of the sick leave terminates all rights for compensation, except for employees with ten years of services, who are entitled to sick leave pay up to the maximum allowed.

In accordance with the above criteria and requirements as established by GASB No. 16, the Institute has accrued a liability for compensated absences, which has been earned but not taken by the Institute's employees. For the government-wide statements, the current portion is the amount estimated to be used in the following year. For the governmental funds statements, the matured portion of compensated absences is only considered and represents a reconciling item between the fund level and government-wide presentation. Accrued compensated absences for the fiscal year ended June 30, 2017 amounted to \$212,731.

**m. Fund balance reporting**

GASB Statement No. 54 establishes standards for fund balance classifications that comprise a hierarchy based primarily on the extent to which a government is bound to observe constraints imposed upon the use of the resources reported in governmental funds. Additionally, the definitions of the general fund, special revenue fund, capital projects fund, debt service fund, and permanent fund types are clarified by the provisions in this Statement.

Interpretations of certain terms within the definition of the special revenue fund type have been provided and, for some governments, those interpretations may affect the activities they choose to report in those funds. The capital projects fund type definition also was clarified for better alignment with the needs of preparers and users. Definitions of other governmental fund types also have been modified for clarity and consistency.

**Note 2 – Summary of significant accounting policies (Continued)**

**m. Fund balance reporting (Continued)**

GASB No. 54 requires the fund balance amounts to be properly reported within one of the fund balance categories listed below:

**Non-spendable fund balance** - such balance is associated with inventories, prepaid and long-term loans and notes receivable, and property held for resale (unless the proceeds are restricted, committed, or assigned).

**Restricted fund balance** - this category includes amounts that can be spent only for the specific purpose stipulated by constitution, external source providers, or through enabling legislation.

**Committed fund balance** - this classification includes amounts that can be used only for specific purposes determined by a formal action of the entities' highest level decision making authority.

**Assigned fund balance** - this classification is intended to be used by the government for specific purposes that do not meet the criteria to be committed.

**Unassigned fund balance** - it is the residual classification for the government's general fund and includes all expendable amounts not contained in the other classifications.

**n. Fund balance flow assumptions**

Sometimes, the Institute will fund outlays for a particular purpose from both restricted and unrestricted resources (the total of committed, assigned, and unassigned fund balance). In order to calculate the amounts to report as restricted, committed, assigned, and unassigned fund balance in the governmental fund financial statements, a flow assumption must be made about the order in which the resources are considered to be applied. It is the Institute's policy to consider restricted fund balance to have been depleted before using any of the components of unrestricted fund balance. Further, when the components of unrestricted fund balance can be used for the same purpose, committed fund balance is depleted first, followed by assigned fund balance. Unassigned fund balance is applied last.

**o. Use of estimates**

The preparation of the financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities at the date of the basis financial statements and the reported amounts of revenues and expenses during the reporting period. Actual results could differ from those estimates.

**Note 3 – Risk financing**

The Institute carries commercial insurance to cover casualty, theft, claims and other losses. The Administration's current insurance policies have not been cancelled or terminated. For workers compensation, the State Insurance Fund Corporation, a component unit of the Commonwealth of Puerto Rico, provides the workers compensation to the Institute's employees in case of injuries in the workplace.

**Note 4 – Custodial credit risk**

The Institute maintains its cash deposits with Government Development Bank of Puerto Rico ("GDB") (a governmental bank), whose balance amounting to \$1,814 as of June 30, 2017, is not insured. Also, the Institute maintains cash deposited on private banks, whose balance is over the amount covered by the insurance of the Federal Deposit Insurance Corporation (FDIC) by \$3,391,366.

Under the statutes of the Commonwealth of Puerto Rico, public funds deposited in commercial banks must be fully collateralized for the amount deposited in excess the insurance provided by the FDIC. All securities pledged as collateral by the Institute are held by agents designated by the Puerto Rico Secretary of Treasure, but not in the Institute's name.

**Note 5 – Capital assets**

Capital assets' activity of the Institute for the fiscal year ended June 30, 2017 consisted of the following:

	<u>Balance as of June 30, 2016</u>	<u>Additions</u>	<u>Retirements</u>	<u>Balance as of June 30, 2017</u>
Capital assets being, depreciated:				
Office equipment	\$ 189,731	\$ 2,755	\$ -	\$ 192,486
Leasehold improvements	<u>31,452</u>	<u>47,495</u>	<u>-</u>	<u>78,947</u>
Total capital assets being, depreciated	<u>221,183</u>	<u>50,250</u>	<u>-</u>	<u>271,433</u>
Less accumulated depreciation:				
Office equipment	(158,615)	(13,613)	-	(172,228)
Lease hold improvements	<u>(20,419)</u>	<u>(4,222)</u>	<u>-</u>	<u>(24,641)</u>
Total accumulated depreciation	<u>(179,034)</u>	<u>(17,835)</u>	<u>-</u>	<u>(196,869)</u>
Capital assets, net of accumulated depreciation	<u>\$ 42,149</u>	<u>\$ 32,415</u>	<u>\$ -</u>	<u>\$ 74,564</u>

Annual depreciation expense was charged to the statistical services function in the government-wide statement of activities.

**Note 6 – Long-term liabilities**

Long-term liabilities represent capital lease and compensated absences balances of accrued vacation and sick leave and represents the Institute’s commitment to fund such costs from future assignments. The following summarizes the activity of the capital lease and the compensated absences obligations for the fiscal year ended June 30, 2017:

	<u>Balance as of June 30, 2016</u>	<u>Net Change</u>	<u>Balance as of June 30, 2017</u>	<u>Due within one year</u>
Governmental Activities:				
Capital Lease	\$ 3,522	\$ (1,565)	\$ 1,957	\$ 1,683
Compensated absences	<u>159,693</u>	<u>53,038</u>	<u>212,731</u>	<u>21,273</u>
	<u>\$ 163,215</u>	<u>\$ 51,473</u>	<u>\$ 214,688</u>	<u>\$ 22,956</u>

The Institute is obligated under a capital lease that expires on 2019 for purchased equipment, and is included on the accompanying government-wide statement of net position within capital assets. The present value of future minimum capital lease payments at June 30, 2017 reported in the accompanying government-wide statement of net position is as follows:

Year ending June 30,	
2018	\$ 1,740
2019	<u>435</u>
Total future minimum lease payments	2,175
Less amount representing interest costs	<u>(218)</u>
Present value of minimum lease payments	<u>\$ 1,957</u>

Amortization charge applicable to the capital lease and included within depreciation expense of capital assets amounted to \$1,565 in 2017.

**Note 7 – Defined Contribution Plan**

On September 1, 2008, the Institute established a Defined Contribution Plan 1081.01(d) named Puerto Rico Institute of Statistics Retirement Plan Trust (the Plan). All employees were eligible at the effective date. All employees hired after that date, are eligible after completion of one day of service, has reached his 21th birthday and have completed 1,000 hours of service on the anniversary date of the plan. The plan requires employee contributions.

**Note 7 – Defined Contribution Plan (Continued)**

Employees may elect to make contributions to the Plan, subject to an annual limit of the lesser of 10% of the eligible compensation or \$15,000. The Institute may make discretionary matching contributions, which are computed based on the eligible contributions made by the employees during each Plan Year. The Institute is matching 100% of employee’s actual contributions. Contributions shall be deposited with the Administrator of the plan within 15 days after the contribution withheld by the Institute. The amount contributed by the Institute during the year ended June 30, 2017 amounted to \$28,225.

Employees that terminate early may be able to receive a portion of the account based on a “vesting rule”. All employees contributions are 100% vested. Employer’s contributions are vested based on a percentage formula. Amounts not vested are considered forfeitures and retained in the Plan to pay administrative expenses, reduce future employer contributions or to help the Plan to pass one or more annually required Puerto Rico Internal Revenue Code’s nondiscrimination test(s). The Plan does not allow loans to participants.

**Note 8 – Commitments**

**Operating leases**

The Institute leases its office facilities under an operating lease with a term of approximately four years, expiring on July 30, 2021. Also, the Institute has operating leases for equipment which do not give rise to property rights of lease obligations and therefore, are not reflected in the Institute’s government-wide financial statements. For the fiscal year ended June 30, 2017, rent expenditures under the above operating leases aggregated approximately to \$68,850. The future minimum lease payments under these operating leases are as follows:

Year ending June 30,	
2018	\$ 95,000
2019	97,500
2020	99,722
2021	99,924
2022	<u>8,327</u>
Total	<u>\$ 400,473</u>

**Note 9 – Future adoption of accounting pronouncements**

- **GASB No. 75, *Accounting and Financial Reporting for Postemployment Benefits Other Than Pensions***: The primary objective of this Statement is to improve accounting and financial reporting by state and local governments for postemployment benefits other than pensions (other postemployment benefits or OPEB). It also improves information provided by state and local governmental employers about the financial support for OPEB that is provided by other entities. This Statement replaces the requirements of Statements No. 45, *Accounting and Financial Reporting by Employers for Postemployment Benefits Other Than Pensions, as amended*, and Statement 57, *OPEB Measurements by Agent Employers and Agent Multi-Employers Plans, for OPEB*. The requirements of this statement are effective for financial statements for periods beginning after June 15, 2017.
- **GASB Statement No. 81, “*Irrevocable Split-Interest Agreements*”**: The objective of this Statement is to improve accounting and financial reporting for irrevocable split-interest agreements by providing recognition and measurement guidance for situations in which a government is a beneficiary of the agreements. Split-interest agreements are a type of giving agreement used by donors to provide resources to two or more beneficiaries, including governments. Split-interest agreements can be created through trusts or other legally enforceable agreements with characteristics that are equivalent to split-interest agreements in which a donor transfers resources to an intermediary to hold and administer for the benefit of a government and at least one other beneficiary.

This Statement requires that a government that receives resources pursuant to an irrevocable split-interest agreement recognize assets, liabilities, and deferred inflows of resources at the inception of the agreements. Furthermore, this Statement requires that a government recognize assets representing its beneficial interests in irrevocable split-interest agreements that are administered by a third party, if the government controls the present service capacity of the beneficial interests. In addition, requires that a government recognize revenue when the resources become applicable to the reporting period. The requirements of this Statement are effective for financial statements for period beginning after December 15, 2016, and should be applied retroactively. Earlier application is encouraged.

- **GASB Statement No.82, “*Pension Issues- an amendment of GASB Statements No. 67, No. 68 and No. 73*”**: The objective of this Statement is to address certain issues that have been raised with respect to Statement No. 67, *Financial Reporting for Pensions Plans*, No. 68, *Accounting and Financial Reporting for Pensions*, and No, 73, *Accounting and Financial Reporting for Pensions and Related Assets That are Not within the Scope of GASB Statement 68, and Amendments to Certain Provisions of GASB Statements 67 and 68*. Specifically, this Statement addresses issues regarding:
  1. The presentation of payroll-related measures in required supplementary information
  2. The selection of assumptions and the treatment of deviations from the guidance in an Actuarial Standard of Practice for financial reporting purposes
  3. The classification of payments made by employers to satisfy employee (plan member) contribution requirements

**Note 9 – Future adoption of accounting pronouncements (Continued)**

- **GASB Statement No.82, “Pension Issues- an amendment of GASB Statements No. 67, No. 68 and No. 73”:** (Continued)

Prior to the issuance of this GASB Statement, Statements 67 and 68 required the presentation of covered-employee payrolls, which is the payroll of employees that are provided with pensions through the pension plan, and ratios that use the measurement in schedules of required supplementary information. This Statement amends Statements 67 and 68 to instead require the presentation of covered payroll, defined as the payroll on which contributions to a pension plan are based, and ratios that use that measure.

This Statement clarifies that a deviation, as the term is used in Actuarial Standards of Practice issued by the Actuarial Standard Board, from the guidance in an Actuarial Standard of Practice is not considered to be in conformity with the requirements of Statement 67, Statement 68, or Statement 73 for the selection of assumptions used in determining the total pension liability and related measures.

In addition, it clarifies that payments made by an employer to satisfy contribution requirements that are identified by the pension plan terms as plan member contribution requirements should be classified as plan member contributions for purposes of Statement 67 and as employee contributions for purposes of Statement 68. It also requires that an employer’s expense and expenditures for those amounts be recognized in the period for which the contribution is assessed and classified in the same manner as the employer classifies similar compensation other than pension.

The requirements of this Statement are effective for reporting periods beginning after June 15, 2016, except for the requirements of this Statement for the selection of assumptions in a circumstance in which an employer’s pension liability is measured as of a date other than the employer’s most recent fiscal year-end. In that circumstance, the requirements for the selection of assumptions are effective for that employer in the first reporting period in which the measurement date of the pension liability is on or after June 15, 2017. Earlier application is encouraged.

- **GASB Statement No. 83, “Certain Asset Retirement Obligations”:** This Statement addresses accounting and financial reporting for certain asset retirement obligations (AROs). An ARO is a legally enforceable liability associated with the retirement of a tangible capital asset. A government that has legal obligations to perform future asset retirement activities related to its tangible capital assets should recognize a liability based on the guidance in this Statement. This Statement establishes criteria for determining the timing and pattern of recognition of a liability and a corresponding deferred outflow of resources for AROs. This Statement requires that recognition occur when the liability is both incurred and reasonably estimable. The determination of when the liability is incurred should be based on the occurrence of external laws, regulations, contracts, or court judgments, together with the occurrence of an internal event that obligates a government to perform asset retirement activities. The requirements of this Statement are effective for reporting periods beginning after June 15, 2018. Earlier application is encouraged.

**Note 9 – Future adoption of accounting pronouncements (Continued)**

- **GASB Statement No. 84, “*Fiduciary Activities*”:** The objective of this Statement is to improve guidance regarding the identification of fiduciary activities for accounting and financial reporting purposes and how those activities should be reported. This Statement establishes criteria for identifying fiduciary activities of all state and local governments. The focus of the criteria generally is on (1) whether a government is controlling the assets of the fiduciary activity and (2) the beneficiaries with whom a fiduciary relationship exists. Separate criteria are included to identify fiduciary component units and postemployment benefit arrangements that are fiduciary activities. This Statement also provides for recognition of a liability to the beneficiaries in a fiduciary fund when an event has occurred that compels the government to disburse fiduciary resources. Events that compel a government to disburse fiduciary resources occur when a demand for the resources has been made or when no further action, approval, or condition is required to be taken or met by the beneficiary to release the assets. The requirements of this Statement are effective for reporting periods beginning after December 15, 2018. Earlier application is encouraged.
- **GASB Statement No. 85, “*OMNIBUS 2017*”:** The objective of this Statement is to address practice issues that have been identified during implementation and application of certain GASB Statements. This Statement addresses a variety of topics including issues related to blending component units, goodwill, fair value measurement and application, and postemployment benefits (pensions and other postemployment benefits). Specifically, this Statement addresses the following topics:
  - Blending a component unit in circumstances in which the primary government is a business-type activity that reports in a single column for financial statements presentation.
  - Reporting amounts previously reported as goodwill and “negative” goodwill.
  - Classifying real estate held by insurance entities.
  - Measuring certain money market investments and participating interest-earning investment contracts at amortized cost.
  - Timing of the measurement of pension or OPEB liabilities and expenditures recognized in financial statements prepared using the current financial resources measurements focus.
  - Recognizing on-behalf payments for pensions or OPEB in employer financial statements.
  - Presenting payroll-related measure in required supplementary information for purposes of reporting by OPEB plans and employers that provided OPEB.
  - Classifying employer-paid member contributions for OPEB.
  - Simplifying certain aspects of the alternative measurement method for OPEB.
  - Accounting and financial reporting for OPEB provided through certain multiple-employer defined benefit OPEB plans.

The requirements of this Statement are effective for reporting periods beginning after June 15, 2017. Earlier application is encouraged.

**Note 9 – Future adoption of accounting pronouncements (Continued)**

- **GASB Statement No. 86, “*Certain Debt Extinguishment Issues*”:** The primary objective of this Statement is to improve consistency in accounting and financial reporting for in-substance defeasance of debt by providing guidance for transactions in which cash and other monetary assets acquired with only existing resources—resources other than the proceeds of refunding debt—are placed in an irrevocable trust for the sole purpose of extinguishing debt. This Statement also improves accounting and financial reporting for prepaid insurance on debt that is extinguished and notes to financial statements for debt that is defeased in substance.

The requirements of this Statement are effective for reporting periods beginning after June 15, 2017. Earlier application is encouraged.

- **GASB Statement No. 87, “*Leases*”:** The objective of this Statement is to better meet the information needs of financial statement users by improving accounting and financial reporting for leases by governments. This Statement increases the usefulness of governments’ financial statements by requiring recognition of certain lease assets and liabilities for leases that previously were classified as operating leases and recognized as inflows of resources or outflows of resources based on the payment provisions of the contract. It establishes a single model for lease accounting based on the foundational principle that leases are financings of the right to use an underlying asset. Under this Statement, a lessee is required to recognize a lease liability and an intangible right-to-use lease asset, and a lessor is required to recognize a lease receivable and a deferred inflow of resources, thereby enhancing the relevance and consistency of information about governments’ leasing activities.

The requirements of this Statement are effective for reporting periods beginning after December 15, 2019. Earlier application is encouraged.

The impact of the implementation of these statements on the Institute’s financial statements, if any, has not yet been determined.

**Note 10 – Contingencies**

**Puerto Rico Emergency Moratorium and Financial Rehabilitation Act**

The Legislature Assembly of the Commonwealth of Puerto Rico resolved to provide the Governor with powers to declare a state of emergency for the Commonwealth and its instrumentalities, including the Governmental Development Bank (GDB), and declare a moratorium on the payment of certain obligations of those entities. Accordingly, on April 6, 2016, the Legislature approved Act No. 21, known as the Puerto Rico Emergency Moratorium and Financial Rehabilitation Act (the Act). This Act empowers the Governor with narrowly tailored authority within the boundaries of the Commonwealth’s laws and Constitution, to enable the Commonwealth and its instrumentalities to continue providing essential services to Puerto Rico’s residents while addressing the critical need for structural and fiscal reform and debt.

**Note 10 – Contingencies (Continued)**

**Puerto Rico Emergency Moratorium and Financial Rehabilitation Act (Continued)**

The Act provides for moratorium measures that are temporary in nature and only apply upon a finding by the Governor that invoking the provisions of the Act is necessary to provide for health, safety, and welfare of the residents of the Commonwealth. Further, such measures (including the stay on creditor actions) are invoked on an entity-by-entity basis and, without a specification by the Governor of further enumerated obligations, only affect limited financial indebtedness obligations coming due during a temporary period.

In addition, the measures set forth in the Act are crafted with due regard to the rights of Puerto Rico's creditors. The Act does not provide for a composition or discharge of debts; instead, all claims and priorities are preserved, and any unpaid amounts on the obligations of the Commonwealth and its instrumentalities are not forgiven and instead are payable, as set forth in the Act, at the end of any moratorium period to the extent permitted by otherwise applicable law. Further, the Act respects Constitutional priorities by establishing minimum criteria for the payment of the Commonwealth's public debt that may come due during the temporary moratorium period.

On April 8, 2016, the Governor signed the Executive Order No. 2016-010 ("EO No. 2016-010) declaring the GDB to be in a state of emergency pursuant to Act No. 21 and imposing on the GDB certain operational restrictions and debt moratorium.

Also, on April 30, the Governor signed the Executive Order No. 2016-014 ("EO No. 2016-014) and pursuant the provisions established on this order, on May 1, 2016, the GDB failed to make a principal payment of approximately \$367 million in respect of its notes.

Furthermore, on July 1, 2016, the Commonwealth failed to make a principal payment of approximately \$1.1 billion in respect of its General Obligation Bonds.

Also, Act No. 21 created a new fiscal agency and financial advisory authority to assume the Governmental Development Bank's (GDB) role as fiscal agent, financial advisor and reporting agent for the Commonwealth, its instrumentalities, and municipalities. Accordingly, the Puerto Rico Fiscal Agency and Financial Advisory Authority (FAFAA) was established pursuant to Chapter 6 of the Puerto Rico Emergency Moratorium and Financial Rehabilitation Act, Act 21-2016, as an independent public corporation and governmental instrumentality with separate legal existence, fiscal and administrative autonomy, and independence from the Commonwealth.

The Authority was created for the purpose of acting as fiscal agent, financial advisor and reporting agent of the Government of Puerto Rico, its agencies, instrumentalities, subdivisions, public corporations and/or municipalities, and to assist such entities in confronting the grave fiscal and economic emergency that Puerto Rico is currently experiencing. The Authority has assumed the majority of the fiscal agency and financial advisory responsibilities that were previously held by the Government Development Bank for Puerto Rico.

**Note 10 – Contingencies (Continued)**

**Puerto Rico Emergency Moratorium and Financial Rehabilitation Act**

On January 18, 2017, Governor Ricardo A. Rosselló signed into law the Enabling Act of the Fiscal Agency and Financial Advisory Authority, Act 2-2017. The new law amends and replaces sections of the prior law that established FAFAA. The new law expands FAFAA's powers to include, among other things, sole responsibility to renegotiate, to restructure and/or to reach an agreement with creditors on all or part of the public debt or any other debt issued by any government entity. In addition, FAFAA is the entity in charge of the collaboration, communication and cooperation efforts between the Government of Puerto Rico and the Fiscal Oversight Board, created under the Puerto Rico Oversight, Management, and Economic Stability Act, Pub. L. 114-187 (PROMESA).

**Puerto Rico Oversight, Management, and Economic Stability Act (PROMESA)**

On June 30, 2016, the U.S. President signed the Puerto Rico Oversight, Management, and Economic Stability Act (PROMESA), which grants the Commonwealth and its component unit's access to an orderly mechanism to restructure their debts in exchange for significant federal oversight over the Commonwealth's finances. In general, PROMESA seeks to provide Puerto Rico with fiscal and economic discipline through the creation of a Control Board, relief from creditor lawsuits through the enactment of a temporary stay on litigation, and two alternative methods to adjust unsustainable debt. To ensure fiscal and economic discipline, PROMESA creates a federally appointed oversight board (the Board) that has plenary authority over Puerto Rico's finances. The board's primary function is to provide fiscal oversight through the development and approval of fiscal plans and budgets, and to enforce compliance with those plans and budgets. The Board also has oversight over legislative processes because PROMESA requires the Board to review new laws and deny their enforcement if they are inconsistent with the approved fiscal plans and budgets. The Board also has authority to review contracts to ensure compliance with the fiscal plan, and to prevent the execution or enforcement of a contract, rule, executive order or regulation to the extent that it is inconsistent with the approved fiscal plan.

The enactment of PROMESA also operates as a broad-based stay on litigation, applicable to all entities, with respect to claims related Puerto Rico's financial debt, as well as on enforcement of provisions in contracts that allow for termination and the exercise of remedies based on non-payment of financial obligations, among other conditions. In addition, PROMESA contains two (2) mechanisms to adjust Puerto Rico's debts. The first mechanism is a streamlined process to achieve modifications of financial indebtedness with the consent of a supermajority of affected financial creditors. The second mechanism is a court-supervised debt-adjustment process, which is modeled on Chapter 9 of the U.S. Bankruptcy Code. The Commonwealth expects that its ability to finance future budget deficits will be severely limited even if it achieves a comprehensive debt restructuring, and, therefore, that it will be required to, among other measures, reduce the amount of resources that fund important governmental programs and services in order to balance its budget. There is no assurance, however, that budgetary balance will be achieved and, if achieved, that such budgetary balance will be based on recurring revenue or expense reductions or that the revenue or expense measures undertaken to balance the budget will be sustainable on a long term basis. Accordingly, there is no assurance that the federally appointed oversight board of PROMESA will be successful in achieving budgetary and fiscal balance through a debt restructuring or otherwise.

**Note 10 – Contingencies (Continued)**

**Federal awards**

The Institute participates in a federal assistance program funded by the Federal Government. Expenditures financed by these programs are subject to financial and compliance audits by the appropriate grantor.

**Note 11 – Cooperative Agreement**

On August 10, 2016 the Institute entered in to a cooperative agreement with the Department of Health and Human Services to manage the Center for Disease Control and Prevention (CDC) program entitled Collecting Violent Death Information Using the National Violent Death Reporting System (NVDRS). The main purpose of the system is to reduce and prevent violent deaths through a surveillance system that provides continuous accurate data. The total amount of the federal financial assistance approved to the Institute amounted to \$242,286.

During the year ended June 30, 2017, the Institute expended \$166,653 of the funds provided by this cooperative agreement. At that date, the account receivable balance related to this agreement amounted to \$20,612. Also, there is a balance due to the General Fund of \$12,376 accounted for in the Special Revenues Fund.

**Note 12 – Subsequent events**

Subsequent events were evaluated through December 18, 2017, the date the financial statements were available to be issued. No significant events that should have been recorded or disclosed in the financial statements were noted, except for those mentioned in the following paragraphs.

**Law No. 122 – Law of the New Government of Puerto Rico**

Law No. 122 of December 18, 2017, was enacted to create the "New Puerto Rico Government Law", in order to empower the Governor of Puerto Rico to maximize the resources and personnel of the Executive Branch through the transfer, consolidation, reorganization, outsourcing and creation of new and more efficient structures governments and agencies through an agile process with Reorganization Plans which will be reviewed by the Legislative Assembly for approval or rejection; authorize the Governor to reorganize, outsource and consolidate, agencies, programs and services of the Executive Branch through Reorganization Plans which will be reviewed and approved by the Legislative Assembly according to the procedure described in this Law; arrange the powers and faculties of the heads of the agencies; repeal Law 182-2009, known as the "Law of Reorganization and Modernization of the Executive Branch 2009"; repeal Law 5-1993; and for other related purposes.

In the Plan for Puerto Rico, the Governor of Puerto Rico, Ricardo Rossello and the legislative majority, is committed to create a new government that is fair, sensitive, efficient, effective, full, transparent and agile for the public administration.

**Note 12 – Subsequent events (Continued)**

To achieve the modernization of the governmental structure, the Government has begun to reformulate the current bureaucratic model and reduce spending on government structures by eliminating redundancy, consolidating functions, facilitating the transfer of employees, merging some dependencies, decentralizing services, using technology to simplify processes and interconnect all agencies and public corporations, among other measures. This, with the clear objective of not allowing the dismissal of public employees. To this end, the Government has taken, the following initiatives in the governmental sphere by enacting the following laws, among others:

- a. Law 8-2017 that creates a Single Employer system in the Government of Puerto Rico.
- b. Law 20-2017 that creates the Department of Public Security.
- c. Law 26-2017 that creates the legal structure to comply with the Fiscal Plan certified in accordance with PROMESA.
- d. Law 75-2017 that transforms the Public Service Commission to consolidate functions and avoid redundancies.
- e. Law 81-2017 repealing the Office of the Commissioner of Municipal Affairs.
- f. Law 106-2017 that guarantees pensions and restructures retirement systems.
- g. Law 109-2017 authorizing the Restructuring of the Debt of the Government Development Bank.

Under the provisions of Law No. 122, the Governor is authorized to examine and evaluate the organization of all the agencies of the Executive Branch and its programs, in accordance with this Law and with the objectives of this Act.

The agencies created by this Legislative Assembly, with the exception of those listed in Article 2.01 of the Law, may be consolidated, outsourced and / or reorganized in accordance with the public policy established in this Law, through a Reorganization Plan. Said Reorganization Plans shall comply with the provisions of this Act.

The Reorganization Plans will provide the pertinent recommendations for:

- a) The transfer of all or any part of an agency or of all or any functions and programs thereof to another agency.
- b) The consolidation of all or any part or function of an agency with another agency.
- c) The review of functions or processes to streamline the provision of services;
- d) The creation or consolidation of an agency.
- e) The delegation or transfer of functions or powers of agencies to the municipalities of Puerto Rico or their consortiums, to the third sector or another entity.
- f) The delegation of greater powers to the local and regional levels of the agencies to bring decision-making closer to citizens.

**Note 12 – Subsequent events (Continued)**

**Law No. 122 – Law of the New Government of Puerto Rico (Continued)**

- g) The establishment of parameters and operational guidelines to propitiate the efficient functioning of the agencies that are the object of the Reorganization Plan.
- h) Change the name of any agency affected by any reorganization and the title of its head or its governing body, as well as designates the name of the new agency and the title of its head and the composition of the governing body.
- i) Establish the compensation or salary of the head and / or officials of any agency; provided that it will never be superior to the one currently established by law for the same position or one of a similar nature. If appointed as head and / or officer in more than one agency, the remuneration or salary shall be the highest of those established by the laws creating said positions.
- j) Detail the savings and / or projected efficiencies with the implementation of the Reorganization Plan.
- k) Authorize the agencies to enact regulations, establish adjudicative processes, circular letters, administrative orders, regulations, as well as any other delegation that it deems necessary.
- l) Any other function necessary for the achievement of the public policy of this Act and the powers delegated here.

As stated in this Law, the Governor will evaluate the functioning of all the agencies of the Executive Branch. Within this evaluation, the Governor will identify which agencies, offices, units, services or programs should be created, transferred, reorganized, grouped, consolidated or outsourced. The Governor is authorized to use all the resources at his disposal to make the corresponding analysis.

Once the Governor identifies which agencies, services or programs will be served, he will present one or several Reorganization Plans that will describe the new structure of the Government or part thereof with the functions and programs of the agencies as it is proposed to reorganize them. This Plan will establish any consolidation, outsourcing, creation, transfer, reorganization or grouping. It will also provide for the internal functioning and organization of the reorganized agency.

The Reorganization Plan will be presented by the Governor to the Legislative Assembly, who will have the power to approve or deny the proposed plan. The Plan will be attended to be approved or denied by the plenary of each Legislative Body.



*López-Vega, CPA, PSC*

Certified Public Accountants / Management Advisors

Member of:

- American Institute of Certified Public Accountants
- Puerto Rico Society of Certified Public Accountants

## INDEPENDENT AUDITORS' REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS

To the Board of Directors  
Puerto Rico Institute of Statistics  
(A Component Unit of the Commonwealth  
of Puerto Rico)

We have audited, in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States of America, the financial statements of **Puerto Rico Institute of Statistics (the Institute)**, a component unit of the Commonwealth of Puerto Rico, which comprise the Institute's basic financial statements, and have issued our report thereon dated December 18, 2017.

### Internal Control Over Financial Reporting

In planning and performing our audit of the financial statements, we considered the Institute's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Institute's internal control. Accordingly, we do not express an opinion on the effectiveness of the Institute's internal control.

*A deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. A *significant deficiency*, is a deficiency or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

**INDEPENDENT AUDITORS' REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS (CONTINUED)**

**Compliance and Other Matters**

As part of obtaining reasonable assurance about whether the Institute's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under Government Auditing Standards.

**Purpose of this Report**

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the Institute's internal control or on compliance. This report is an integral part of an audit performed in accordance with Government Auditing Standards in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.



**LOPEZ VEGA, CPA, PSC**

San Juan, Puerto Rico  
December 18, 2017  
Stamp No. 2742145 of the  
Puerto Rico Society of Certified  
Public Accountants was affixed to  
the record copy of this report.



*López-Vega, CPA, PSC*  
Certified Public Accountants / Management Advisors